

WARREN COUNTY R-III
SCHOOL DISTRICT

Request for Proposals

WEB FILTERING

Due:

Monday, April 26, 2021



Warren County R-III School District
385 W. Veterans Memorial Parkway
Warrenton, MO 63383

SUMMARY

The Warren County R-III School District is soliciting proposals from qualified service providers for a web filtering solution. The proposed solution must meet all the requirements of the federal Children’s Internet Protection Act (CIPA), and must possess satisfactory reporting capabilities. For further information about CIPA requirements, proposers may refer to the website of the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) at www.usac.org/sl

BACKGROUND

The Warren County R-III School District (WCR3)

The proposed system must be able to support approximately 4,500 users, including students and employees, accessing the Internet during peak hours, generating nearly 200 HTTP GET requests per second. As WCR3 anticipates continued increase in usage, the provided solution must be capable of monitoring and acting on up to 600 Mbps Internet bandwidth, and 4,500 workstations accessing the Internet during peak hours.

Requirements:

- 1) Proposal FORM: You must complete the Proposal Form: RFP 2021webfilter
- 2) Additional Information: Service Providers may attach additional pertinent information they deem important to the selection, implementation, and overall success of the project.

In addition, each provider submitting a proposal must include the following information:

1. Length of time business has provided this type of service.
2. A proposed Service Agreement for your solution.
3. Indicate any options available.
4. Please show applicable discounts separately, if applicable.

SPECIAL CONDITIONS:

All equipment must be new and include all costs and any additional fees must be identified separately.

Any prospective service provider, who contacts any school district Board Member during the RFP process, will be disqualified from consideration for the RFP award.

WCR3 Board of Education reserves the right to reject any and all proposals, or any or all items of any proposal.

This RFP will be posted to the Warren County R-III School District website (http://www.warrencor3.org/departments/finance/request_for_proposal). Any additions or corrections will be addressed in the form of an amendment posted to the same location on the website.

All questions regarding this RFP should be directed to Ronald Greer, Director of Technology, greerre@warrencor3.k12.mo.us with the subject of "Web Filtering" Request for Proposal # RFP 2021webfilter.

The Deadline for questions will be Monday, April 19, 2021 at 4:00 PM.

Responses to all questions will be made by Wednesday, April 21, 2021 at 4:00 PM and will be posted on WCR3's website.

It is the responsibility of the prospective service provider to check the website for updates or amendments.

Notes:

Award of a contract on this RFP is subject to WCR3 funding availability.

Proposals **MUST** be received in WCR3 **OFFICE** before **3:00 PM, Monday, April 26, 2021**. Electronic submissions will be accepted.

SERVICE PROVIDER REQUIREMENTS

The Service Provider must meet or exceed all minimum qualification requirements.

All submitted proposals must provide at a minimum, all requested information in this RFP. **Any portion not included may be cause for elimination from the RFP process.** Each response will be reviewed to determine if it is complete prior to actual evaluation. The information should be organized as indicated in the RFP requirements. All information submitted is to be considered public knowledge and will be subject to The Public Records Act or any other applicable laws.

WCR3 reserves the right to eliminate from further consideration any response, which is deemed to be substantially or materially unresponsive to the request for information, contained in this section.

PROPOSAL EVALUATION

Each response will be reviewed prior to the selection process for completeness and adherence to format. A response will be considered complete if all requested sections are included in the proper order and properly completed. Service Providers may also provide any and all recommendations for consideration such as installation, maintenance, support and design that is relevant to the total solution of WCR3's technology needs.

Evaluation Criteria Including the Following

- Costs, including all additional fees identified.
- Performance of the required features
- Reporting capabilities
- Other system features
- Client references and/or citations from prior installations for projects of similar size and complexities
- Proposal preparation, thoroughness, and responsiveness to the RFP requirement

RFP SCHEDULE

Proposal offered	April 1, 2021
PROPOSAL question deadline	4:00 PM, Monday, April 19, 2021
PROPOSAL question response	4:00 PM, Wednesday, April 26, 2021
Proposal closing	3:00 PM, Monday, April 26, 2021
Proposal opening	Date of Proposal closing
Award of Proposal	Contingent on WCR3 Funding and approval by WCR3's Board of Education

SPECIFIC INSTRUCTIONS & INFORMATION TO SERVICE PROVIDERS

1. PROPOSALS: Each proposal shall be submitted on forms supplied by WCR3. Each proposal shall conform and be responsive to WCR3 specifications. Service Provider shall furnish complete specifications and prices for all equipment and services proposed.

Additional pricing schedules detailing items listed on the proposal shall be attached to the proposal form.

2. **DEADLINE FOR RECEIPT OF PROPOSAL:** All proposals must be submitted before **3:00 PM, Monday, April 26, 2021** and should be properly identified with the proposal number and Proposal Submittal Deadline. **Written proposals must arrive in the ADMINISTRATION OFFICE, 385 W. Veterans Memorial Parkway, Warrenton, MO 63383, Attn: Ronald Greer. Electronic submission will be accepted, send to greerre@warrencor3.k12.mo.us**

3. **PROPOSAL SUBMISSION REQUIREMENT:** Proposals shall be submitted to the address above and labeled as follows:

RFP 2021webfilter

It is the sole responsibility of the Service Provider so see that the proposal is received in proper time as stated in the Notice to Service Providers. Any proposal received after the scheduled closing time for receipt of proposals will be rejected and returned to the Service Provider.

4. **TYPEWRITTEN/WRITTEN IN INK:** All prices or notations must be typed or written in ink. Proposals written with pencil will not be accepted.

5. **ERASURES:** The proposal submitted must not contain erasures, interlineations, or other corrections unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or person signing the proposal.

6. **AUTHORIZED DISTRIBUTOR:** Successful Service Provider must be an authorized distributor for the product they offers, or with their proposal he must submit documentation from an authorized distributor that he has purchased the specified product/equipment from that distributor and that the distributor will honor all of the manufacturer's warranties.

7. **QUOTE SEPARATELY:** Quote on each item separately. Prices should be stated based on quantities/units specified on the proposal form.

8. **ALL COSTS INCLUDED:** All costs must be included in the service provider's proposal. The service provider shall deliver a complete and integrated system, which may include use of WCR3's own existing equipment referenced herein.

9. **F.O.B. POINT & SHIPPING CHARGES:** All prices shall be quoted F.O.B. destination, Warrenton, Missouri. No separate shipping, handling or freight charges will be accepted. Such charges must be included in the prices of goods in the Proposal.

10. **PAYMENT TERMS:** WCR3 will issue a Purchase Order (PO), with terms/conditions. Payment terms shall be at least Net 30. Longer or more advantageous payment terms will be considered in the award of Proposal.
11. **TAXES AND INSURANCE:** All insurance that may be required shall be included in all proposal response quotations. WCR3 is exempt from Missouri State sales and use taxes and Federal Excise Taxes.
12. **TIME:** Time is of the essence of this contract.
13. **SERVICE PROVIDER AGREEMENT TO TERMS AND CONDITIONS:** Submission of a signed proposal will be interpreted to mean Service Provider has agreed to all the terms and conditions set forth in the pages of this solicitation.
14. **SIGNATURE:** The proposal must be signed in the name of the Service Provider and must bear the signature in longhand of the person or persons duly authorized to sign the proposal. In case a proposal is submitted by a corporation, it must be signed in the name of such corporation by a duly authorized officer or agent thereof.
15. **MODIFICATIONS:** Changes in or additions to the proposal form, recapitulations of the work proposal upon, alternative proposals, or any modifications of the proposal form which is not specifically called for in the contract documents may result in WCR3's rejection of the proposal as not being responsive to the invitation to proposal. No oral or telephonic modifications of any proposal submitted will be considered.
16. **EXAMINATION OF CONTRACT DOCUMENTS:** Service Providers shall thoroughly examine and be familiar with the RFP documents and specifications. The failure or omission of any service provider to receive or examine any contract documents, forms, instruments, addenda or other documents shall in no way relieve any service provider from obligations with respect to his proposal or the contract. The submission of a proposal shall be taken as "Prime Facie" evidence of compliance with this section.
17. **ERROR IN PROPOSAL:** Any claim by a service provider of error in his proposal must be made before proposals are opened, or the claim shall be deemed waived. Any service provider may withdraw his proposal at any time before the time at which proposals are due and the Request for Proposals is closed and, having done so, no service provider will be permitted to resubmit a proposal.
18. **WITHDRAWAL OF PROPOSAL:** Any service provider may withdraw his proposal by written request before proposals are opened. All proposals received by WCR3 shall remain subject to WCR3's acceptance for a period of ninety (90) calendar days after the date of the proposal opening.
19. **AWARD OF CONTRACT LIMITATION:** No proposal will be accepted from or contract awarded to any party or firm in arrears to WCR3, or who is a defaulter as surety, contractor or otherwise.

20. **EVIDENCE OF RESPONSIBILITY:** Upon the request of WCR3, a service provider whose proposal is under consideration for the award of the Contract shall submit promptly to WCR3 satisfactory evidence showing the service provider's financial resources, his experience and organization available for the performance of the contract.
21. **ACCEPTANCE OR REJECTION OF PROPOSALS:** The Board of Education reserves the right to reject any and all proposals, or any or all items of any proposal, or waive any irregularity of any proposal.
22. **PREVAILING LAW:** In the event of any conflicts or ambiguities between these specifications and state or federal laws, regulations or rules, then the latter shall prevail.
23. **BRANDS:** When a particular brand or brand and number are named in connection with any item, it is named as a standard of quality and utility only. A Service Provider may submit a proposal to furnish an item other than that named, but the item offered by the Service Provider must state in the Proposal Form the brand with its number, if any, which he will furnish. WCR3 shall be the sole judge of whether an offered item is the equal of the named item. If the Service Provider fails to write in the brand and number of the item to be furnished, it is understood the Service Provider will furnish the item named by WCR3 as the standard of quality and utility.
24. **SAMPLES:** Where the Service Provider quotes on a brand named as a standard of the quality and utility desired, a sample of the item will not be required unless specifically requested. If the proposal submitted is on any other brand or make than that so named, a sample thereof must be furnished, if requested, or the proposal on the item will not be considered. The sample submitted shall be the exact item the Service Provider proposes to furnish. Samples of items, when requested, must be furnished free of expense to WCR3.
25. **FEDERAL OR STATE REGULATIONS:** The Service Provider's proposal and any contract entered into are subject to all applicable statutes of the United States or of the State and all applicable regulations and orders of the Federal or State governments now in effect or which shall be in effect during the period of such contract.
26. **ASSIGNMENT PROHIBITED:** No contract awarded under this proposal shall be assigned without the approval of the Board of Education. Any attempted assignment in violation of the provision shall be voidable at the option of the Board.
27. **PATENT RIGHTS, COPYRIGHTS, AND TRADEMARKS:** The Service Provider shall save, keep, bear harmless, and fully indemnify WCR3 and any of its officers or agents from all damages, or claims for damages, costs, or expenses in law or equity that may at any time arise or be set up for any infringement of the patent rights, copyrights, or trademarks of any person in consequence of the use by WCR3, or by any of its officers or agents of items to be supplied by the Service Provider.
28. **DELIVERY:** All items shall be delivered in quantities specified in the contract F.O.B., at the points within WCR3 as specified in the contract. Deliveries in advance of the time

specified in the contract shall not be accepted unless the Service Provider has obtained prior approval from WCR3. Unless otherwise specified, if an item is not delivered as specified in the contract or if the Service Provider delivers an item which does not conform to the Specifications, the Board of Trustees may, at its option, annul and set aside the contract, either in whole or in part, and may enter into a new contract in accordance with law for furnishing such item. Any additional cost or expense incurred by WCR3 in the making of such contract or any additional cost of supplying an item by reason of the failure of the Service Provider, as described in this paragraph, shall be paid by the Service Provider or his surety.

29. **INSPECTION OF ITEMS FURNISHED:** All items furnished shall be subject to inspection and rejection by WCR3 for defects or non-compliance with the specifications. The cost of inspection on deliveries or offers for delivery which do not meet specifications may be deducted from the contract price.

30. **INABILITY TO PERFORM (Force Majeure):** In the event that Service Provider is prevented from making delivery or otherwise performing on time as specified in the contract by fire, flood, earthquake, labor or transportation problems, war, acts of government, or any other similar cause commonly known as an act of God, which is not the fault of the Service Provider, the Service Provider shall not be required to deliver or perform, subject to the following requirements:

The Service Provider shall send written notice to WCR3 of the Service Provider's inability to perform in accordance with the contract. The notice shall contain all facts which show the condition which prevents performance. The Service Provider shall send such notice as soon as possible but in no event later than the fifth (5th) day following the date of issuance of a purchase order by WCR3 or no later than the date specified in the contract for delivery or other performance, whichever is applicable.

WCR3 may cancel the contract or purchase order, entirely or in part.

The Service Provider shall not make any delivery or otherwise attempt to perform under the contract except on the basis of issuance by WCR3 of a new purchase order or other written instruction.

31. **WARRANTY-PRODUCT:** Seller warrants that all articles furnished shall be free from all defects of material and workmanship, that all articles shall be fit and sufficient for the purposes intended, and shall save, keep, bear harmless and fully indemnify WCR3 and any of its officers, employees or agents from all damages, or claims for damages, costs or expenses in law or equity that may at any time arise from Buyers' normal use.

32. **EQUAL OPPORTUNITY EMPLOYMENT:** Service Provider, in submitting his proposal certifies that he is an Equal Opportunity Employer, and certifies that he is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practices Act, and all other

applicable Federal and State laws and regulations relating to equal opportunity employment, including Executive Order No. 11246 of September 24, 1965.

33. INDEMNIFICATION: The successful service provider shall maintain, or cause to be maintained, such insurances as will protect it and WCR3 from claims under Worker's Compensation Acts, and such public liability insurance as will protect it and WCR3 from claims for damages for personal injury, including death, and damage to the property, which may arise from operations under this resultant contract, whether such operations be by itself or by any subcontractor or anyone directly or indirectly employed by either of them. The successful service provider agrees to save harmless and to indemnify WCR3 from every claim or demand, which may be made by reason of:

Any injury to person or property sustained by the successful service provider or by any person, firm, or corporation, employed directly or indirectly by him upon or in connection with his work, however caused; and

Any injury to person or property sustained by any person, firm, or corporation, caused by any act, neglect, default, or omission of the successful service provider or any other person, firm or corporation directly, or indirectly employed by it upon or in connection with its work, whether the said injury or damage occurs upon or adjacent to the work; the Service Provider at its own cost, expense and risk, shall defend any and all actions, suits, or other legal proceedings, that may be brought or instituted against WCR3 on any such claim or demand, and pay or satisfy the judgment that may be rendered against WCR3 in any such action, suit or legal proceedings or result thereof.

Successful service provider shall defend, indemnify, protect and hold harmless Warren County R-III School District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are causes or claimed to be caused by Service Provider's failure to comply with all of the requirements contained in Education Code section 45125.1, including, but not limited to, the requirement prohibiting service provider from using employees who may have contact with pupils who have been convicted or have charges pending for a felony as defined in Education Code 45125.1.

34. GOVERNING LAW AND VENUE: In the event of litigation, the proposal documents and related matters shall be governed by and construed in accordance with the laws of the State of Missouri. Venue shall be with the appropriate state or federal court located in no other place than Warren County.

35. CONTACT WITH BOARD OF EDUCATION: No business entity, including any agent of such entity, shall directly or indirectly contact any board member immediately before or during the bidding process of any project on which the business entity intends to or has submitted a bid. Any Service Provider violating this policy shall be deemed disqualified from bidding. Should such contact come to light after the proposal is awarded and the

entity was deemed the successful service provider, the Board reserves the right to cancel any contract awarded.

36. PROPOSAL PROTEST: Any proposal protest by any Service Provider must be submitted in writing to WCR3 before 4:00 PM of the third (3rd) business day following proposal opening.

The protest must contain a complete statement of any and all bases for the protest.

The protest must refer to the specific portions of all documents that form the bases for the protest.

The party filing the protest must have actually submitted a bid. A service provider may not rely on the proposal protest submitted by another service provider, but must timely pursue his or her own protest.

The protest must include the name, address and telephone number of the person representing the protesting party.

The party filing the protest must concurrently transmit a copy of the protest and any attached documentation to all other parties with a direct financial interest that may be adversely affected by the outcome of the protest. Such parties shall include all other service providers or proposers who appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.

The service provider whose proposal has been protested may submit a written response to the proposal protest. Such response shall be submitted to WCR3 no later than 4:00 PM, no later than three (3) working days after the deadline for submission of the proposal protest, as set forth above, and shall include all supporting documentation. Such response shall also be transmitted concurrently to the protesting service provider and to all other service providers who appear to have a reasonable prospect of receiving and award depending upon the outcome of the protest.

The procedure and time limits set forth in this paragraph are mandatory and are each service provider's sole and exclusive remedy in the event of proposal protest. Failure to comply with these procedures shall constitute a waiver of any right to further pursue the proposal protest, including filing a Government Code Claim or legal proceedings.

A "business day", for purposes of this section, means a weekday during which WCR3's office is open and conducting business.

37. RIGHT TO TERMINATE: WCR3 reserves the right to terminate this Request for Proposal and all documents associated with the Request for Proposal, including but not limited to a Letter of Intent/Letter of Agreement, in its sole discretion at any time, with or without cause, upon written notice to the other party. In the event of termination, notice

shall be deemed served on the date of mailing and shall be effective immediately. WCR3 shall not be responsible for any costs to the Service Provider/Contractor prior to termination.

38. SEVERABILITY: If any provisions, or portions of any provisions, of this contract are held invalid, illegal, or unenforceable, they shall be severed from the contract and the remaining provisions shall be valid and enforceable.

39. WAIVER OF INFORMALITIES: WCR3 reserves the right to waive informalities, minor irregularities or technicalities in proposals.

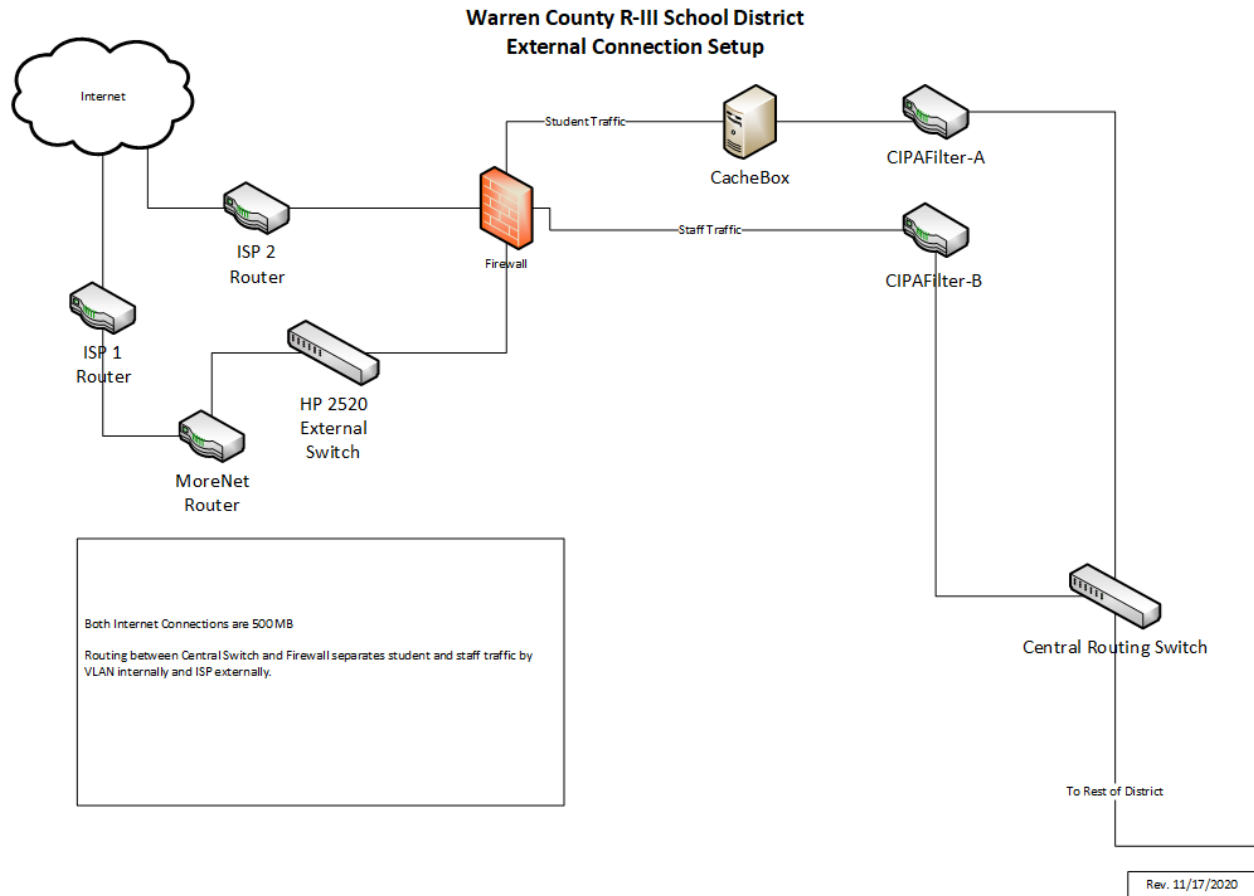
Technical Specifications

Project Overview

The Warren County R-III School District is seeking an enterprise server or appliance solution for Internet Content Filtering. The Service Provider chosen to fulfill this requirement must provide a turnkey solution which complies with the Children's Internet Protection Act (CIPA) in addition to the technical requirements in this section. The solution will include 3 years of warranty and support.

Description of Existing Network

Current internet is monitored and filtered by a HA CIPAFILTER appliance. See Figure 1.



WCR3 figure 1

WCR3 currently has a dual link to the Internet, both running at 500MB for a current combined capacity of 1GB. These connections have a maximum gross capacity of over 1GB. The District typically has approximately 1900 district-owned devices accessing the Internet during peak hours, With BYOD segments typically hosting an additional 600 or more devices on a regular basis. Combined, they generate 200 or more HTTP GET requests per second. As WCR3 anticipates continued increase in usage, the provided solution must be capable of monitoring and acting on up to 2 Gbps Internet bandwidth, and 3300 devices accessing the Internet during peak hours. The Service Provider will state the anticipated capacity of the proposed solution in terms of number of clients and of overall bandwidth. In addition, WCR3 intends to maintain a separate subnet for a “Bring Your Own Device” (BYOD) network. BYOD clients will be directed to this subnet via 802.1x authentication. At this time, the BYOD network is filtered by our Lightspeed Bottle Rocket, as well, using targeted IP subnet ranges. The proposed solution must not require the installation of software on client machines for basic IP-based, in-network filtering. Background agents needed for authentication of district-owned devices or for monitoring remote clients are acceptable.

Filter Hardware

The product may be deployed on a hardened appliance or server provided by the Service Provider.

Appliances or servers must be mounted in a standard 19" rack. Any required mounting hardware shall be included in the bid.

In the event the solution does not require a proprietary hardware platform, WCR3 reserves the right to acquire an approved server from a Service Provider of its choice. Service Provider will state minimum and recommended hardware and operating system requirements in the RFP response.

The solution should provide a means of redundancy or fail-over. Filtering services must not be degraded while the solution is in a redundant or failed-over-state.

A bypass/transparent mode filtering solution is preferred, but inline solutions will be considered.

Inline solutions must not cause any significant impact on network throughput.

Inline solutions must provide fail-over capability such that the filtering device does not block network traffic in the event of loss of power, crash, or other failure.

If the proposed solution includes multiple active units (appliances/servers), the Contractor must specify how these units are to be deployed, load balanced, etc.

All network interfaces must support Gigabit Ethernet.

Software

The proposed solution will:

Monitor all HTTP and HTTPS traffic.

Provide pre-defined lists of URLs in categories that include, but are not limited to subjects such as pornography, drugs, weapons, violence, and criminal activities.

Provide automatic updates to predefined categories on at least a daily basis.

Provide capability to enforce safe-search restrictions for major image search engines, independent of cookies or other settings on the client machines.

Monitor and provide capability to block URLs in the predefined lists and those specified manually by the administrator. These should be acted upon whether HTTP or HTTPS protocol is used.

Peer-to-peer traffic, including voice services such as Skype

Instant messaging traffic

Streaming video

Access to anonymous proxy servers, such access should be detectable based on traffic patterns as well as by URL list.

Access to weblog/chat sites frequented by students, such as Facebook. It is preferred that such sites be categorized separately from general weblog sites maintained by journalists, celebrities, political commentators, etc.

Allow access to YouTube for Schools even if access to the overall YouTube site is blocked. Alternatively, provide capability to create a library or repository of links to specific videos, especially YouTube, which may be viewed even when the overall site is blocked.

Allow for, but not require, users to authenticate to the system to determine filtering group. See "Authentication" section below.

Support for using client IP address to determine filtering group.

Allow for definition of multiple groups or profiles with different sets of restrictions.

Allow for definition of specific blocked or allowed URLs. These can be specified down to the individual page level. Examples include:

Block `www.goodsite.com/good-directory/badpage.html` while leaving the rest of `www.goodsite.com` and its sub-pages unblocked.

Block `www.badsite.com/bad-directory` but unblock `www.badsite.com/bad-directory/good-page.html`.

Allow override entries to be specified with wildcards within the URL. At a minimum, wildcards should be allowed at the beginning of the URL – e.g., *.xyz.com.

Allow override entries to be added on the fly without requiring restart of the system. If a library, list, or group must be recompiled or reloaded for the added override to take effect, filtering must continue while the reload is occurring.

Allow override entries to be applied to any or all groups.

Allow the administrator to look up a URL to determine which category or categories it belongs.

Allow specified users or IP addresses to bypass any or all predefined categories and any custom entries.

If a given site can appear in multiple categories such that it could be rated as blocked by its presence in one category but allowed by its presence in another category, a ranking mechanism should be provided so that the customer can define which category, and thus which result, takes precedence.

Allow filter restrictions to be applied based on the time of day and day of week. Weekends will be treated separately from weekdays. For example, the solution will allow a category to be blocked during school hours on weekdays, but be unblocked on weekday off-hours and all day on weekends. A desirable feature would be the ability to specify a list or range of dates that are treated like weekends to account for holidays and other breaks.

The page used to display block information should be customizable. It must be capable of displaying the URL that was blocked and the reason that it was blocked. It will provide a mechanism to allow the user to submit a request that the site be reviewed. This should include the ability to add a link to a local web server. The mechanism should allow for the URL, the user ID, the user's IP address, and the category to be forwarded with the request.

Provide a mechanism to automatically block all network access by a user for a configurable amount of time if the user exceeds a configurable threshold of access violations.

Be able to track a user across multiple IP addresses without requiring re-authentication. For instance, if a user logs in to a laptop at one address, then walks to a different part of the campus where a different access point supplies a different address, the filter must continue to apply the same profile without requiring the user to reauthenticate. Similarly, no disruption should occur if the user switches between wired and wireless connections, such as by use of a docking station.

Authentication

The proposed solution must support authentication of Windows 7, Windows 8 and Microsoft Active Directory. It is expected that Windows 10 and other future versions of these operating systems released during the lifetime of this contract will be supported as they become available.

The Contractor should describe any authentication mechanisms available for mobile devices, including iPads, iPhones, and Android tablets and phones. The Contractor should describe any authentication mechanisms available for Linux clients. If any agents, apps, or other programs are required to implement the authentication mechanism on any client, the Contractor should describe how such programs are deployed and a user's credentials should be used to determine the filtering profile to be applied to the user's session. The user's fully qualified ID should appear in access logs. Authentication should last for the duration of a user's logged-in session.

HTTPS Decryption

The District might want to be able to decrypt HTTPS traffic. Such decoding should be category-based so that the administrator can exempt categories such as banking sites from decoding. The Contractor should note if this feature is available. If it is an extra-cost option, it should be proposed as an addendum to the contract and not in the main body of the response.

Remote Clients

The District might want to filter district-owned laptops and mobile devices when they are outside the district's network. If additional equipment or licenses are required to implement this feature, they should be proposed as an addendum to the contract and not in the main body of the response.

Management

The product must be able to be managed remotely from a browser-based interface. Support for at least Internet Explorer and Firefox is preferred.

Access to the management interface must be password-protected.

The management interface should allow for at least two concurrent users.

The system must allow the configuration settings, including custom override lists, to be backed up both manually and on a scheduled basis. It must be possible for the backup set to

be copied automatically to a remote server via FTP or SSL. It should also be possible for the backup to be downloaded to the administrator's PC.

The management solution should allow the settings made on one unit to be easily replicated to the other unit(s), preferably automatically.

The interface will be able to display a list of all custom/override entries.

Reporting

The system will create plain-text log files that detail all client requests. At minimum, the entry will include the request date, time, originating client's IP address, user ID, requested URL, and the category applied to the request. These files should be in CSV or other easily parsable format.

The system will be capable of transferring the log files to a remote server on demand and on a scheduled basis. Hourly and daily options should be available for scheduled transfers. The transfers will take place using FTP or SSL.

The transfer of log files will not interfere with normal filtering activity.

A dedicated reporting appliance may be proposed as an option that WCR3 may delete at its discretion. Features of interest:

Detailed chronological list of all URLs accessed by a specific user or IP address, along with the category applied to the attempt and the blocked/allowed

Summary of sites accessed by individual or group (campus, IP subnet, etc.)

Top N sites accessed

Top N sites blocked

Support

Installation

The Service Provider of the content filter will be expected to assist with initial installation and configuration of the filter. This includes assistance with setting up the authentication mechanism and deployment of any required agents to the clients. Remote assistance via a WebEx session or similar mechanism will be acceptable.

Maintenance: The Service Provider of the content filter must:

Provide 24 x 7 online and 9 x 5 telephone support as a minimum. A premium support package should be offered as an option if one is available.

Provide timely product updates to address vulnerabilities and defects discovered in the product.

Provide timely notifications of product updates and advisories by email

Provide online, downloadable manuals (full documentation) for all components.

Evaluation

The Contractor shall provide an evaluation unit at no cost to the district prior to the award of the contract. The Contractor will arrange for assistance with initial configuration of the unit.

Standard access to technical support should be available during the evaluation. The evaluation period should be at least one week.

Training

The Contractor shall recommend an appropriate sequence of training activities designed to provide district employees the education and knowledge necessary to manage and maintain the proposed solution. At a minimum, the recommended training should consist of:

Familiarization with features of all components

Configuration details of major components

Detailed instruction in mechanisms to deploy, update, and upgrade the product

Detailed instruction in developing and deploying policies

Explanation of where and how to obtain support

Description of warranty and servicing procedures for all components

Value Added Services

Contractors are encouraged to include products and/or services in addition to the requirements of this RFP to provide the best possible value to WCR3. Contractors should clearly identify such products and/or services in their response and provide a detailed explanation of the merits of such products and/or services.

WARREN COUNTY R-III SCHOOL DISTRICT

PROPOSAL FORM 2021webfilter

WEB FILTERING FISCAL YEAR 2021

Service Provider Name: _____

Representative Name: _____

Representative Title: _____

Service Provider Phone: _____

Responding to Request for Proposal No. **2021webfilter** due **Monday, April 26, 2021** before 3:00 PM, the undersigned Service Provider agrees to furnish and deliver a Web Filtering solution per the specifications. I/We have stated here on the price(s) at which we will furnish, deliver, and install the specified item(s) and will accept as full payment therefore the amount shown below.

Proposed Web Filtering Solution: *(include make and model of equipment proposed, and all relevant additional components of proposed solution):*

Total Amount Proposal: \$ _____

Total Amount Proposal Written in Words:

Amount Written in Words. In the evaluation and award of this proposal, the total amount proposal **as written in words** will be considered. Where there is a discrepancy between words and figures, **WORDS WILL GOVERN**. Where there is a discrepancy between item unit price and extended total, **UNIT PRICE WILL GOVERN**.